



LYNDON
GROUP®

SAP CONCUR SITE REFRESH



ABOUT US

Founded in 2000, Lyndon Group is a professional services firm providing specialized expertise to help organizations of all sizes and industries with every aspect of their expense, travel and payment programs.

As an SAP Concur partner, we know that a Concur site refresh can be an overwhelming task. Our team of experts is here to help you navigate every step of the way, ensuring that your final site configuration is fully optimized and tailored to your business needs.

DOES YOUR ORGANIZATION HAVE PLANS TO EXPAND GLOBALLY BUT YOU'RE CONCERNED ABOUT ACCOMMODATING NEW REQUIREMENTS?

DO YOU FEEL LIKE YOUR SAP CONCUR SITE IS "OVER ENGINEERED" AND IS DIFFICULT TO ADMINISTER?

IS YOUR ORGANIZATION CHANGING ERP SYSTEMS OR REVISING THE CHART OF ACCOUNTS?

Lyndon Group offers a wide range of services that cover the entire project lifecycle, including project management, configuration management, consulting, and advisory services.

Our services can be fully customized to meet your unique needs and budget, allowing you to take advantage of our expertise and experience without breaking the bank.

HOW WE CAN HELP

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- ✓ **Review Current vs. Future State Configuration and Processes**
 - Analyze Current Configuration(s), Review New Requirements, and Determine Configuration Changes Required
 - Develop Refreshed Site Configuration Workbook
 - Review and Discuss the Organization's Travel & Expense-Related Policies
 - Discuss Country-Specific Travel and Expense-Reporting Regulatory Requirements for In-Scope Countries

- ✓ **Develop a Site Refresh Deployment "Roadmap"**
 - Create a High-level SAP Concur Site Design Plan
 - Develop the Deployment Strategy and Timeline to Meet Business Requirements
 - Address Proper Change Management: Communication and Awareness Plan
 - Provide Effective Training and Ongoing Support Plan

- ✓ **Configure and Deploy an Optimized Concur Expense Site**
 - Configure the Organization's New Concur Expense Site
 - Conduct or Support Functional, End-User and/or System Integrations Testing
 - Ensure Back-Office Operations are Prepared for Site Re-Deployment
 - Support Site Migration Cutover Activities
 - Create Effective and Actionable Global Reporting

SAP Concur Partner

LEARN MORE AT:



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